



**nsw Federation of
Housing Associations inc**

ABN 86 488 945 663

Minutes Board of Directors Teleconference Held 7th October 2009

Meeting opened 2.35 pm

Welcome

Present: Toni Comber, John Nicolades, Nick Sabel, Nazha Saad, Karen Andrew, Nicola Lemon

Apologies: Mohamed Ibrahim, Bobbie Townsend,

In Attendance: Adam Farrar

1. AHO proposal

Adam Farrar went through the request for a proposal that had been made by AHO and answered members questions.

It was agreed that AF would develop a proposal for the first 4 elements:

- Training on registration
- Support on undertaking assessment (targeting high performers)
- Proving a range of support to approved providers (including managing to grow)
- Support for conditionals to achieve approved status

But that Adam would come back to the board with more information on the request to provide a proposal for supporting the development of an Aboriginal housing peak.

ACTION: Adam to develop a proposal for AHO and to come back to the next Board meeting with further information.

Signed in accordance with s(28) of the Associations Incorporation Act

President:

Date:

2. Board skills needs for 2009-10 elections

Adam reported on the skills gaps identified from 6 returns of the board skills audit.

The highest skill needs were:

- Marketing
- IT
- Knowledge of Aboriginal communities
- Business development
- Member services

It was agreed that (i) these be identified in a letter to go to members to advise potential nominees for the board elections of areas of expertise that could be addressed in the nomination; (ii) that the skills audit and strategies to address the skills gaps be included in the coming board discussion of its governance review.

ACTION: The members be notified of the above expertise gaps to enable nominees for election to address these in their nomination.

Meeting closed 3.15 pm

Signed in accordance with s(28) of the Associations Incorporation Act

President:

Date: