



nsw Federation of  
Housing Associations inc

ABN 86 488 945 663

# Minutes

## Board of Directors Meeting

Held 19<sup>th</sup> October 2009

*Meeting opened 9:15 am*

### Welcome

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**Present:** Toni Comber, Bobbie Townsend, Nick Sabel, Nazha Saad, Karen Andrew, Nicola Lemon

**Apologies:** Mohamed Ibrahim, , John Nicolades

**In Attendance:** Adam Farrar, Kirrilee Phillips

### 1. Actions from previous meeting

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Adam Farrar went through the actions from previous meetings:

**ACTION:** Send out Terms of reference for the Development Committee.

Nazha Saad, Nicola Lemon and Karen Andrew nominate themselves for committee.

### 2. Minutes of the last meeting (12 June 2009)

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**Motion:** That the board approves the minutes of the meeting from 14 August 2009 as presented.

**Moved:** Nazha Saad      **Seconded:** Nicola Lemon Accepted

### 3. Business Arising

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**ACTION:** Collect data available from members on the impact of new funding arrangements, are they facing problems? Once achieved talk to Mike Allen about data.

### 4. Correspondence – for noting

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Adam highlighted the NCOSS election letter for the boards' attention, running through the candidates.

Signed in accordance with s(28) of the Associations Incorporation Act

President:

Date:

## **5. Financial Monitoring**

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Overall, income is ahead of projection. The treasurer has not seen attached financial reports.

**Motion: That the board accepts the financial reports to September 30<sup>th</sup> and the table of contracts be signed.**

**Moved:** Bobbie Townsend      **Seconded:** Nicola Lemon   Carried

## **6. Exceptions report to September 09**

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**Motion: That the report be accepted**

**Moved:** Karen Andrew      **Seconded:** Nazha Saad   Carried

## **7. Progress report on major projects**

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**Motion: That the report be noted**

**Moved:** Bobbie Townsend      **Seconded:** Nicola Lemon   Carried

## **8. Training evaluation trends**

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Overall, trend as it should be.

**ACTION: Explore benchmarks for evaluation trends**

**Motion: That the report be accepted**

**Moved:** Toni Comber      **Seconded:** Karen Andrew   Carried

## **9. Community Housing Advisory Committee**

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**ACTION: Adam to clarify with CHD the attribution of roles against the actions in the Planning for the Future status report given to CHAC**

## **10. Executive Director report**

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Noted

## **11. CHFA roles review/ roles of state peak**

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- Others are poorly resourced
- Something to be gained by going national
- Keep in mind terms of position in the future
- Commendation on NSWFA dual branding to date

## **13. Insurance committee terms of reference**

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- Terms of reference supported
- EOI term too formal
- Commendation on MARSH
- Possibly have to work with HNSW to have MARSH data available to industry
- It is critical that all decisions are made in the best interests of sector – complete transparency
- Nicola nominated Hume CFO

Signed in accordance with s(28) of the Associations Incorporation Act

President:

Date:

## 12. AHO Proposal

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- Agree to provide support to registration
- Pull back from being peak
- Philosophical issue – support for continuation of AHO, as it stands instead of mainstream.
- Looking for Consensus from AHO board and then from community sector

## 14. Future fee structure

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- It was noted that the next fee review is not due until April
- At that time, it was agreed that the ceiling should be raised but not removed
- Uncertainty and rapid change in the sector at the moment means it is not the right time to make ultimate changes
- However, it was agreed to set a target that is reviewed which is linked to growth in sector

## 15. Membership

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The board approves the following new membership applications:

Australand Holdings Ltd – Associate membership.

Uniting Care Community Housing - Affiliate Membership.

United Muslim Women Association Inc - Affiliate Membership

Breakout Accommodation Services Ltd – Affiliate Membership

Warilla Women's Refuge Inc - Affiliate Membership

**Moved:** Karen Andrew

**Seconded:** Bobbie Townsend

Approved

## 16. Election and AGM

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### Agenda approved by board

Adam and Kirrilee left the meeting for the board to discuss Adam's appraisal.

*Meeting closed 2.40pm*

Signed in accordance with s(28) of the Associations Incorporation Act

President:

Date: