



nsw Federation of
Housing Associations inc

Minutes *(draft – to be ratified)*

ANNUAL GENERAL MEETING

Friday 24 November, 2006 - 9:15 am
Mercure Hotel, Sydney Central

Present:

Mike Allen (Director General, DOH), Pat Martin (Hume, Board), Michael Bacon (CH Lower North Shore), Judith Beveridge (Hume Community Housing), Gin Chua (City West Housing), Robin Eisman (Monaro Tenancy Scheme), Coral Garratt, (CH Lower North Shore), Julie Harrison (MACH), John Hyde (OCH), Craig Johnston (Shelter), Christine Lee (SEARMS), Jennifer Macdonald (Pacific Link Community Housing), Geoff Mann (Homes Out West), Sheridan Matthews (Western Plains CH) Ian McHugh (Cumberland, Board), Donna Mitchell (City West) Lesley Oatley (Argyle Community Housing), Tony Peake (Pacific Link Community Housing), Peter Perriss (Newmacq), Nick Sable (WACH), Paul Snudden (South West Community Housing), Bev Wiggins (Lithgow Community Housing), Patrick Yeung (St George Community Housing), Peter Malone (Western Suburbs Community Housing), Rachel Louttit (Resamen Men's Housing), Rhod McGee (Shoalhaven Community Housing), Jon Atkins (Ryde Hunters Hill Community Housing), Bobbie Townsend (Women's Housing Co.), Marg Bicskos (Shoalhaven CH), Mohamed Ibrahim (Cumberland Hsg Co-op), Karen Andrew (Central Tablelands Housing Association), Alex Maitland (Ryde Hunters Hill Community Housing), Barbara Brown (Western Plains Hsg), Brian Murnane (Argyle Community Housing), Derek Yule (NSW Churches Community Housing), Eleri Morgan-Thomas (Women's Housing, Board) Stephanie Cunningham (Homes North Community Housing).
NSW Federation of Housing Associations staff: Adam Farrar, Jacque Moreno-Ovidi, Laurel Draffen, Adam West, Andrew Meehan, Ellen Adele, Wendy Rockwell.

APOLOGIES: Judith Beveridge, (Hume Community Housing); Greg Budworth (Newmacq Community Housing); Sandra Cook (The Housing Trust); Anne Grice, (CCTS, Board); John Grice, (CCTS, Board); Ken Marchingo, (Lodden Mallee); Larry O'Brien, (Loddon Mallee); Sue Ogier, (Sapphire Coast Tenancy Scheme); Jenny Stewart (Housing Trust); Tony Vince, (Pacific Link Community Housing ; Kathy Wight, (SWISH); John Nicolades, (SWISH); Annie McCabe, (Housing Services Developmental Program); David Matthews, (NCCH); Brian White, (Argyle Community Housing)

Meeting opened: 9.15 am

Welcome

- Welcome to the Federation's Annual General Meeting by Nick Sabel.

Minutes of Previous AGM:

Motion: That the minutes of the 2005 Annual General Meeting of the NSW Federation of Housing Associations be accepted.

Moved: Bobbie Townsend

Seconded: Barbara Brown

There was no business arising from the minutes.

President's Report – presented by Nick Sabel

Key points:

- Annual Report received.

MOTION: that the State Council President's report be accepted.

Moved: Nick Sabel

Seconded: Christine Lee

Executive Director's Report – presented by Adam Farrar

MOTION: that the Executive Director's report be accepted.

Moved: John Atkins

Seconded: Beverly Wiggins

Treasurer's Report – presented by Bobbie Townsend

MOTION: That the audited Statement of Financial Performance and Statement of Financial Position be adopted.

Moved: Robin Eisman

Seconded: Christine Lee

Adoption of Annual Report and the Director's Report

MOTION: That the Director's report and the Annual be accepted.

Moved: Patrick Yeung

Seconded: Beverly Wiggins

Appointment of Auditor

MOTION: That Haywards Chartered Accountants be reappointed as the auditors for 2006-07.

Moved: Bobbie Townsend

Seconded: Christine Lee

Launch of New Publications

Nick Sabel launches:

- Corporate Governance Good Practice Guide #3: "Risk Management"
- Housing Associations resources for large-scale partnerships with the private sector
- Partnerships with the Private Sector – a toolkit for housing associations.

Laurel Draffen Launches the:

- 2007 Training Information Handbook

Special Resolution

A special resolution was put to Members to amend the Federation Rules.

The Resolution is: to require the AGM to approve the appointment of the auditor.

To do this, it amends Rule 23: *Annual General Meetings – calling of and business at.*

MOTION: That members adopt the proposed amendments to Rule 23.

Moved: Christine Lee

Seconded: Bobbie Townsend

This change requires 75% of votes present or proxies being exercised.

Result: Unanimously for.

Board Elections presented by Derek Yule

Derek Yule, Returning Officer, has scrutinised the nominations to ensure the procedure conforms to the Federation's rules, the following people were elected to the Federation's Board, as they stood unopposed:

Treasurer: Patrick Yeung, St George Community Housing

Board Member: Ern Phang, Western Suburbs Housing co-op.

Board Member: David Matthews, North Coast Community Housing

Board Member: Coral Garratt, Community Housing Lower North Shore.

Nominations were taken from the floor for the vacant position of Vice-President

Motion: That **Beverly Wiggins**, Lithgow Community Housing, be nominated for the position of Vice-President

Seconded: Barbara Brown

Moved Christine Lee

Accepted – The Returning Officer deems Beverly Wiggins elected as Vice President.

Congratulations to the new members of the Board.

Thanks were given to retiring members of the Board, Karen Andrew – Vice-President, Bobbie Townsend – Treasurer and Brian White – Director. Flowers were presented.

Vote of thanks from the President to Derek Yule for his work as the Federation's Returning Officer.

Guest speaker

Director-General of the NSW Department of Housing – Mr. Mike Allen.

Thanks and Closing

Meeting closed: 10:30 am