



The Directors Register was created by the NSW Federation of Housing Associations to support housing associations looking for new board members, and to assist individuals looking to make a stronger connection with their community by joining a board.

To add your name to the Directors Register, please complete the following steps:

- complete the form below
- return it (by mail or fax) with your curriculum vitae and other relevant documentation to the NSW Federation of Housing Associations:

**Directors Register**  
**NSW Federation of Housing Associations**  
**Level 3, 64 - 76 Kippax St**  
**SURRY HILLS NSW 2010**

**Phone: (02) 9281 7144**  
**Fax: (02) 9281 7603**

When we receive your form we will add it to our database, and notify you of your registration. The NSWFHA will keep your details on file until you notify us that you no longer wish to be on the register.

When a housing association contacts us requesting a board member candidate, we will search our register. If we match you to a housing association we will forward your contact details.

We will let you know that we have sent your details to a housing association. If the housing association thinks you are suitable for a role on their board, they will contact you directly.

All searches are conducted by NSW Federation of Housing Associations staff in house. Housing associations will not be given direct access to the Directors Register database.

For more information on the Directors Register or community housing please visit [www.communityhousing.org.au](http://www.communityhousing.org.au)

Boards require individuals with a range of attributes for effective performance. Individual members and the board as a group need to have a broad range of experience, skills and personal qualities. Depending on their needs at the time, Housing associations may seek members with one or more of the following skills:

- Legal
- Accounting
- Human resources
- Organisational management
- Business development
- Corporate governance
- Asset management/ technical services
- Property development and acquisition
- Financial planning and management
- Community welfare/ social planning
- Community services provision
- Social housing management
- Policy development

*Thank you for your participation in the directors register and your interest in community housing.*

**Personal details**

First name: \_\_\_\_\_

Last name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Home  Business

City: \_\_\_\_\_

State: \_\_\_\_\_

Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Do you identify as Aboriginal or Torres Strait Islander?

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Housing Associations throughout New South Wales will have board vacancies. Are you willing to travel to be on a board? If so, how far are you willing to travel?

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What experience do you have that would make you suitable for a role on the board of a housing association? *Please include details of experience (paid or unpaid) that you feel would be valuable to a housing association's board.*

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What formal qualifications and memberships do you have that would make you suitable for a role on the board of a housing association?

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What informal qualifications, skills and capabilities do you have that would make you suitable for a role on the board of a housing association?

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Do you have previous board experience? *If yes, please provide details, including the details of your position, and the time spent in the position.*

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## **Terms and Conditions**

### **Your responsibility**

It is your responsibility to ensure the information about yourself contained on the Directors Register is accurate. You can contact us to update your personal information, CV and competencies at any time.

### **Removing your details from the Directors Register**

You can remove your profile from the Directors Register at any time by contacting the NSW Federation of Housing Associations.

### **Privacy**

In agreeing to participate in this program I acknowledge that the personal information I have provided to NSW Federation of Housing Associations may be provided to 3<sup>rd</sup> parties using the Directors Register.

### **Disclaimer**

I understand the NSW Federation of Housing Associations Directors Register will not perform due diligence on, nor be responsible for, the accuracy of the information supplied by either the candidate or the searching organisation. By submitting this form you consent to the above Terms & Conditions.

### **Please fax or mail to:**

Directors Register, NSW Federation of Housing Associations

Level 3, 64 - 76 Kippax St, Surry Hills, NSW 2010

Fax: (02) 9281 7603

**I have read and understood the above terms and conditions.**

Signature:

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